



## LOCAL CARER FORM (for students under 18 years)

### LOCAL CARER REQUIREMENTS & CONDITIONS

Students between 16 and 18 years of age will be permitted to enrol at Curtin if:

- They have a Department of Immigration and Border Protection (DIBP) category approved blood relative (which may be a parent) as their carer; OR
- They use the services of the non-residential University-approved carer; OR
- A parent-approved carer is nominated by the parent/s through written request to the University.

*Note: this form must be signed by the parent and carer (if appropriate).*

Students under 16 years of age are not eligible for entry into courses at the University. The University does not arrange Carers for students. **It is the sole responsibility of the parent/s to arrange a suitable Carer.** Should the University supply details of companies/individuals offering specific services, the University does not offer any warranty nor accept any responsibility or liability for the quality, nature or type of service provided by the named companies/individuals.

The parent/s must make their own independent assessment of the suitability of the services provided by the nominated DIBP category approved blood relative, the non-residential University-approved carer or the parent-approved Carer.

### ALL NON- DIBP APPROVED BLOOD RELATIVE CARERS MUST MEET THE FOLLOWING CONDITIONS:

1. Be over 21 years of age and reside in Perth full-time. If travelling overseas, the Carer is to provide an overseas contact telephone number, fax number, address, departure and return dates of travel to University staff should they require to make contact. The Carer is required to leave a name and contact number in Perth should University staff need to make contact on behalf of the student.
2. Be of good character. The Carer will be required to provide evidence of a Working With Children Check (WWCC). **A copy of the WWCC must be lodged together with this form.** Details on how to obtain a WWCC can be accessed from the Department of Child Protection website at [www.checkwwc.wa.gov.au/checkwwc](http://www.checkwwc.wa.gov.au/checkwwc).
3. Must remain in Australia until the student under your care turns 18 years of age.
4. Provide/organise appropriate full-time accommodation for the student until he/she reaches 18 years. The Carer should ensure the maintenance of the student's health and medical well-being and be able to authorise emergency medical procedures. The Carer must deal with issues of both consent to and payment for medical treatment. If necessary, the Carer should obtain permission from the student's parent/s to sign medical forms.
5. Take full responsibility for the overall well-being of the student, providing pastoral care, financial and legal assistance as required. The Carer is responsible for promoting the student's social and emotional well-being.
6. Be available to meet with the international student advisor or Curtin English Language Centre (CELC) student advisor at least once a semester at a Curtin Campus and be able to contact the parent/s if and when necessary. The Carer should liaise with relevant Curtin staff on matters such as attendance, academic progress, grievances, behaviour and future study requirements.
7. Possess a functional level of proficiency in English for effective communication with staff at the University or others if and when necessary.
8. Advise University staff within five days if any changes occur regarding arrangements agreed to within this document.
9. If you are a Parent-Approved Carer or a University-Approved Non-Residential Carer, the University will forward you an Agreement. This Agreement must be signed before the student under your care can obtain a student visa to study in Australia.

### Carer & Parent / Legal Guardian

Curtin University does not accept responsibility for the actions (either legal or illegal) of enrolled students who are under 18 years of age and studying at the University. Where a parent-approved carer is appointed, the parent/s acknowledges that they have requested the University to appoint this parent-approved carer for the student. The parent/s grants consent to the Carer and expressly authorises the Carer to request and obtain reports from the University on any and all matters relevant to academic progress, academic status, course attendance, academic results and the like relating to the Student's course requirements. The parent/s acknowledges and accepts that the University will not be held legally responsible directly or indirectly for any loss or damage that the parent/s and/or the student incurs as a result of the acts or omissions of the parent-approved carer. Appropriate care arrangements have been made for periods or non-enrolment (including situations where an under 18 student's enrolment is terminated early).

\_\_\_\_\_  
Name of Carer (please print)

\_\_\_\_\_  
Name of Parent / Legal Guardian (please print)

\_\_\_\_\_  
Carer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's / Legal Guardian's Signature

\_\_\_\_\_  
Date



## LOCAL CARER FORM (for students under 18 years)

Students over 17 years who are under the care of the Non-Residential University-Approved Carer may reside in on-campus accommodation subject to availability.

Please read the full details of responsibilities for carers and the parent/s listed on the front page and understand your obligations before you sign this form.

STUDENT	
Course Name: _____	
Student Name: _____ (Family Name)	_____ (Given Name/s)
Date of Birth: _____	<input type="checkbox"/> Male <input type="checkbox"/> Female Visa Status / Type: _____
Country of Birth: _____	Citizenship: _____
Medical Condition/s (if any): _____	
PARENT / LEGAL GUARDIAN	
I have read, understood and signed the requirements overleaf and understand the conditions under which my son / daughter has been accepted into Curtin University. I hereby grant Carer status to: _____ (Print name of Carer)	
CARER	
I, (Carer's name) _____ advise I am over 21 years of age and do hereby assume full responsibility for ensuring that the student in my care has appropriate housing, welfare, pastoral and financial support.	
I hereby advise that (Student's name) _____ will be residing in my home or at (address if under the care of a University approved non-residential carer): _____ _____ full-time until 18 years.	
Date of Birth: _____	Relationship to Student: _____
Address: _____	
Telephone: _____	Fax / Mobile: _____
Visa Status / Type: _____	Email: _____
I advise that I reside in Perth and will notify Curtin staff of departure and return dates if travelling overseas. In this case a contact address / telephone or fax number will be provided to the University. I have read, understood and accept all conditions and obligations associated with being a carer as outlines on this form. Should any of the above information change, Curtin will be advised.	
_____ Name of Carer (please print)	_____ Name of Parent / Legal Guardian (please print)
_____ Carer's Signature	_____ Parent's / Legal Guardian's Signature
_____ Date	_____ Date

**PLEASE NOTE:** Completion of this form and payment of fees will does not imply DIBP's approval of care arrangement for the purpose of issuing a student visa. Application for a student visa cannot take place until this completed form is received and processed by Curtin.

**For enquiries and assistance, please contact:**

Curtin International  
Under 18 Coordinator  
Tel: +61 8 9266 4439  
Fax: +61 8 9266 2605 / 4013  
Email: international@curtin.edu.au

Curtin English Language Centre (CELC)  
Tel: +61 8 9266 3252  
Fax: +61 8 9266 3186  
Email: celc.enquiries@curtin.edu.au